



## CORPORATE RESPONSABILITY

“WE CREATE A  
GREAT TEAM”

leapfactor

Leapfactor has a responsibility to act as a good corporate citizen all around the world. We recognize and perform the obligations we have towards our people, investors, customers, suppliers, competitors, and the community as a whole.

We believe our reputation, together with the trust and confidence of those with whom we interact, to be one of our most valuable assets. In order to keep this reputation and conviction, we demand and maintain the highest ethical standards in carrying out our business activities.

Our employees are our most valuable asset and are required to abide by our ethical policy, which outlines the company's core values and approach to doing business. The protection of our reputation is of fundamental importance, and personnel are aware of the disciplinary implications of breaches of policy. This policy helps to uphold the standing of our company and staff, and maintains public confidence in Leapfactor.

Our employees are encouraged to promptly report any potentially illegal, improper and/or unethical conduct that they might become aware of at their workplace or in connection with their work. We believe we have an environment that enables our folks to raise genuine and legitimate concerns internally.

However, in the event that our staff believes any situation may result in harassment, victimization, or undue distress, the individual is prompted to contact the Human Resources Department via email at [hr@leapfactor.com](mailto:hr@leapfactor.com) to report and file any official concern and/or complaint. Human Resources shall provide an opportunity for the appropriate action to be taken and to ensure resolution in a timely and effective manner.